

Bootstraps, Inc.

Recommendation Request Form

Students: Please print this page and give it to your teacher(s) so that they can submit your recommendation online. Be sure to fill in your name in the space below.

Student Name:

Dear Teacher:

I am applying for a scholarship and/or loan from Bootstraps, Inc. Please write a letter of recommendation for me using the instructions below. Thanks.

Recommendation letter instructions for teachers and counselors:

- Please write a recommendation for this student. How long have you known this student and in what context? Please include comments regarding character, academic performance, community service, strengths and weaknesses, and special talents where applicable.
- Please write your recommendation in a Word document (preferably saved as a doc.). Then attach it to an email. Send the email from your school e-mail address. Write the student's name in the subject line of your email.
- Please include the student's full name in the recommendation letter.
- Please send your recommendation letter to secureapp@bootstrapsinc.org. You will receive a confirmation email when your recommendation letter has been received.
- All recommendations must be received by March 2, 2012.

Thank you for taking the time to write a recommendation letter for this student. If you have any questions, please contact Susan Lange at 303-674-5945 or at secureapp@bootstrapsinc.org

